



**Berkeley • Jackson Hole**

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## **JOB DESCRIPTION: Sustainability Project Manager/HERS Rater**

Seeking a Project Manager with experience in the residential building industry to help support and grow our sustainability services in Northern California. You are passionate about sustainability and know buildings inside and out. You are equally comfortable in the office – reviewing plans and submittals, and out in the field – conducting performance tests and advising on best practices. You have broad expertise in energy efficiency and green building and extensive experience conducting field verifications and performance testing for single family and multifamily projects. You thrive on troubleshooting in the field and collaborating with colleagues and are skilled with project management and design review.

The primary work location is based in the San Francisco Bay Area. The position requires the ability to travel within California on a regular basis to conduct field verifications. The position will require 25% time in the field and 75% time in a hybrid/remote office setting. Our organization follows a hybrid work structure where teammates can work remotely or from the office in Berkeley, as needed, based on demands of specific tasks such as training.

## **Why Join Beyond Efficiency?**

*We integrate whole-systems knowledge and insights to empower teams to create better buildings and communities.*

Beyond Efficiency is a team of progressive engineers and architects headquartered in Jackson Hole, Wyoming with a substantial presence in Northern California and remote teammates in Oregon and Michigan. We provide industry-leading technical services including engineering, energy modeling, building enclosure and sustainability consulting, which complement the architect's and engineer's skill set and give teams confidence to make better decisions. We work primarily on multifamily, single-family, and mission-driven non-residential projects throughout the western U.S. We also provide research, policy development and training services, and are democratizing access to information and expertise through the online community marketplace [BuildingGenius](#).

Beyond Efficiency's team is passionate about its mission and offers a work environment with unlimited opportunities to carve your future and make a difference. We have a flexible paid time off (PTO) policy paired with moderate billable hour requirements, competitive salaries, generous professional development allowances, health and dental insurance coverage, and a 401(k) retirement plan with employer matching. Beyond Efficiency also endeavors to provide similar or equal benefits as those offered in the most generous state to every person, regardless of the state in which they reside, and so provides maternity and paternity leave and abortion care travel benefits if not otherwise offered in the state in which a person resides. Learn more [about us](#), [our values](#) and [our approach](#) to our work.

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*Summary: Support our vision of a world in which buildings and communities nurture human potential and secure ecological health. Work independently to manage residential projects, establish and verify sustainability goals, and conduct field verifications and testing. Be a self-starter, an independent problem solver, and a strong team player.*

### **Responsibilities**

1. Administer green certification, energy compliance, affordable funding, and incentives programs for multifamily projects in California.
2. Participate in multi-disciplinary design and construction phase meetings to help project team understand requirements, and set and achieve sustainability goals.
3. Review plans, documentation, and contractor submittals for compliance with requirements.
4. Conduct construction field visits to review progress, verify compliance with goals, and solve field issues.
5. Conduct California-specific building performance testing (HERS testing) for single family and multifamily residential projects - including QII, Building Envelope Leakage, IAQ, and HVAC systems.
6. Maintain inventory of properly operating HERS verification equipment.
7. Provide field training to support trades contractors in meeting requirements for Quality Insulation Installation (QII) and building envelope leakage.
8. Interpret code and program requirements for Title 24, IECC, building codes, LEED, GreenPoint Rated, Passive House, Energy Star, Living Building Challenge, and others
9. Provide project team with recommended strategies for high-performance building enclosures, mechanical and plumbing systems, indoor air quality, and green materials for new and existing multifamily, and single-family projects.
10. Maintain accurate and organized project records, and adequately document decisions and activities from kickoff through to successful project completion.
11. Prepare timely, organized, accurate and clear emails, memos, field visit reports, and other work products for internal and external distribution.
12. Monitor and manage project progress across multiple projects simultaneously, including tracking deadlines and deliverables for multi-year projects.
13. Maintain and pursue understanding of best-in-class HVAC, DHW, lighting, and envelope strategies.
14. Maintain and pursue relevant certifications required for green building and code compliance programs.
15. Participate in occasional all-hands meetings, professional development activities, performance reviews and other day-to-day aspects of the job.
16. Travel to company retreats every 1.5 years, and to job sites 25% of work time.

### Minimum Qualifications

- Bachelor's degree in engineering, building science, or energy conservation or related field preferred, or an Associate's degree with on-the-job /trades experience in energy conservation, HVAC installation and testing, or building performance testing.
- Three (3) years of prior experience in a related role.
- California Home Energy Rating Systems (HERS and HERS II) rater certification or be on track to obtain the certification within 3 months of hire date.
- Excellent communication, organization, attention to detail, and analytical skills.
- Must be able to legally work in the United States without visa sponsorship.
- Must be able to lift 50 lbs, transport and operate required HERS testing equipment, and navigate construction sites.

### Additional Desirable Qualifications

- Knowledge of building systems including HVAC, plumbing, and building envelope.
- Basic knowledge and understanding of CA Title 24 and other building codes.
- Familiarity with local, state and federal building energy incentive programs.
- Any additional relevant certification: Building Performance Institute (BPI), CABEC CEA Res or Non-Res, CALGreen, GreenPoint Rated, LEED for Homes, etc.
- Experience with the use of energy modeling software e.g. EnergyPro, CBECC & CBECC-Res, EnergyPlus.
- Familiarity with CalCERTS and CHEERS HERS registries.
- Sound technical writing skills and experience.
- Proficiency in G-Suite, MS Office Suite, and collaboration platforms (Slack, Zoom, etc).

### Role Information

- Position Type:
  - Salaried (75-100% FTE), exempt; alternate arrangements can also be considered
  - Incoming level: Project Manager or Senior Project Manager
  - Billable target: 75%
- Starting Base Salary (100% FTE): \$75,000 - \$100,000 (*depending on incoming level and experience; assumes residence in the very high cost of living SF Bay Area—other home locations may have a lower base salary*)

### How to Apply

Beyond Efficiency is committed to the principle of diversity in our workspace. We believe that diverse perspectives add value to our work and make us better able to empathize with and serve our clients, leading the way towards a more sustainable and equitable future. In that spirit, we strongly encourage applications from qualified people of all cultural and economic backgrounds, faiths, gender identities and sexual orientations.



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*To apply for this opportunity, please apply directly through the jobs page on our website at [beyondefficiency.us/jobs](https://beyondefficiency.us/jobs). Direct your cover letter to Annette Hartsfield.*

Beyond Efficiency will review applications and invite selected candidates for interviews on a rolling basis.